

October 2018

Hours of Operation
Monday, Thursday, Friday: 9:00 am - 5:00 pm
Tuesday: 9:00 am - 7:00 pm
Wednesday: 9:00 am - 2:30 pm
www.masshireboston.org

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 <u>1:30 - 2:30</u> Impress the Employer	2 <u>9:30 - 10:30</u> Job Search Strategies <u>12:00 - 1:00</u> LinkedIn	3 <u>9:15 - 11:15</u> Assessments for Education and Training <u>11:30 - 1:00</u> Assessments for Employment	4 <u>10:00 - 12:00</u> Application Lab <u>2:30 - 3:30</u> Effective Networking	5 <u>9:30 - 10:30</u> Resume and Cover Letter Writing Presentation <u>10:30 - 12:30</u> *Resume/Cover Letter Lab
8	9 <u>9:30 - 10:30</u> Job Search Strategies <u>12:00 - 1:00</u> LinkedIn	10 <u>9:15 - 11:15</u> Assessments for Education and Training <u>11:30 - 1:00</u> Assessments for Employment <u>3:00 - 5:00</u> Retail Job Fair	11 <u>10:00 - 12:00</u> Application Lab <u>2:30 - 3:30</u> Effective Networking	12 <u>9:30 - 10:30</u> Resume and Cover Letter Writing Presentation <u>10:00 - 12:00</u> Resume Review/Mock Interview <u>10:30 - 12:30</u> *Resume/Cover Letter Lab
15 <u>1:30 - 2:30</u> Impress the Employer	16 <u>9:30 - 10:30</u> Job Search Strategies <u>12:00 - 1:00</u> LinkedIn	17 <u>9:15 - 11:15</u> Assessments for Education and Training <u>11:30 - 1:00</u> Assessments for Employment	18 <u>9:30 - 10:30</u> Bank of America Banking Information Session <u>10:00 - 12:00</u> Application Lab <u>2:30 - 3:30</u> Effective Networking	19 <u>9:30 - 10:30</u> Resume and Cover Letter Writing Presentation <u>10:30 - 12:30</u> *Resume/Cover Letter Lab
22 <u>1:30 - 2:30</u> Avoiding the Blackhole	23 <u>9:30 - 10:30</u> Job Search Strategies <u>12:00 - 1:00</u> LinkedIn	24 <u>9:15 - 11:15</u> Assessments for Education and Training <u>9:30 - 10:30</u> Match Ed Information Session <u>11:30 - 1:00</u> Assessments for Employment	25 <u>10:00 - 12:00</u> Application Lab <u>2:30 - 3:30</u> Effective Networking	26 <u>9:30 - 10:30</u> Resume and Cover Letter Writing Presentation <u>10:00 - 12:00</u> Resume Review/Mock Interview <u>10:30 - 12:30</u> *Resume/Cover Letter Lab
29 <u>1:30 - 2:30</u> Impress the Employer	30 <u>9:30 - 10:30</u> Job Search Strategies <u>12:00 - 1:00</u> LinkedIn	31 <u>9:15 - 11:15</u> Assessments for Education and Training <u>11:30 - 1:00</u> Assessments for Employment	1010 Harrison Ave. Boston, Ma. 02119 617-541-1400	