

MAY 2019 ~ Workshops

1010 Harrison Avenue ♦ Boston, MA 02119 ♦ (617) 541-1400 ♦ MassHireBostonCareerCtr.org

Monday	Tuesday	Wednesday	Thursday	Friday
<p>NEW*NEW*NEW*NEW</p> <p><u>Open Assistance Lab</u></p> <p>Let us help you update or create your resume, research Labor Market information, fill out a job application or anything your job search requires!</p>		<p>1</p> <p>9:30-10:30 Training Information Session</p> <p>10:00-11:00 Avoiding The Black Hole</p> <p>11:00-12:00 Career Ready 101</p>	<p>2</p> <p>1:30-2:30 Labor Market Information</p>	<p>3</p> <p>10:00-12:00 Open Assistance Lab</p>
<p>6</p> <p>10:00-12:00 Open Assistance Lab</p>	<p>7</p> <p>9:30-10:30 Job Search Strategies</p>	<p>8</p> <p>9:30-10:30 Training Information Session</p> <p>10:00-11:00 Avoiding The Black Hole</p> <p>11:00-12:00 Career Ready 101</p>	<p>9</p> <p>1:30-2:30 Labor Market Information</p>	<p>10</p> <p>10:00-12:00 Open Assistance Lab</p> <p>10:00-12:00 Resume Review/Mock Interviews</p>
<p>13</p> <p>10:00-12:00 Open Assistance Lab</p>	<p>14</p> <p>9:30-10:30 Job Search Strategies</p>	<p>15</p> <p>9:30-10:30 Training Information Session</p> <p>10:00-11:00 Avoiding The Black Hole</p> <p>11:00-12:00 Career Ready 101</p>	<p>16</p> <p>10:00-11:00 Coping with Age Barriers in your Job Search</p> <p>1:30-2:30 Labor Market Information</p>	<p>17</p> <p>10:00-12:00 Open Assistance Lab</p>
<p>20</p> <p>10:00-12:00 Open Assistance Lab</p>	<p>21</p> <p>9:30-10:30 Job Search Strategies</p>	<p>22</p> <p>9:30-10:30 Training Information Session</p> <p>10:00-11:00 Avoiding The Black Hole</p> <p>11:00-12:00 Career Ready 101</p>	<p>23</p> <p>1:30-2:30 Labor Market Information</p>	<p>24</p> <p>10:00-12:00 Open Assistance Lab</p> <p>10:00-12:00 Resume Review/Mock Interviews</p>
<p>27 Closed</p> <div style="text-align: center;">  <p>MEMORIAL DAY</p> </div>	<p>28</p> <p>9:30-10:30 Job Search Strategies</p>	<p>29</p> <p>9:30-10:30 Training Information Session</p> <p>10:00-11:00 Avoiding The Black Hole</p> <p>11:00-12:00 Career Ready 101</p>	<p>30</p> <p>1:30-2:30 Labor Market Information</p>	<p>31</p> <p>10:00-12:00 Open Assistance Lab</p>

MAY 2019 ~ Workshops

1010 Harrison Avenue ♦ Boston, MA 02119 ♦ (617) 541-1400 ♦ MassHireBostonCareerCtr.org

MassHire Boston Career Center

Hours of Operation

Monday, Thursday and Friday 9:00am-5:00pm
 Wednesday: 9:00am-2:30pm
 Tuesday: 9:00am-7:00pm

Open Assistance Lab

Get some staff guidance on updating your resume, applying to a job, developing a resume, researching Labor Market Information
 Limited to 15 seats
 registration required

All workshops and Labs have a 5-minute grace period for entrance

Avoiding the Black Hole

This workshop will help you identify ways to avoid the pitfalls of online job applications, and to increase your chances of getting an interview.

Job Search Strategies

This workshop shows customer how to perform an effective job search online and off line.

Coping with Age Barriers: Using Age to Your Advantage

Operation Able's Mature Workers program presents a workshop to learn ways to cope with the reality of bias in your job search.

Labor Market Information

This workshop will help you learn the basics of Labor Market Information and how it can drive your job search.

Career Ready 101

Use Career Ready 101 Assessment to evaluate the skill areas needed by most occupations.

***Resume Review & Mock Interview Registration Required**

Resume Review We will review your resume and provide you with helpful tips that will make your resume standout.

Mock Interview: As with every skill, you have to learn the technique and then practice. A mock interview will help you perfect your technique *

Ask the Career Advisor

Have questions about your job search? Your resume? Career center services? Stop by our front desk and ask to speak with a Career Advisor for a 30 minute on the spot session.

Training Information Session

Do you need training to find employment? . Come to this session to learn how you can be eligible to access training funds through MassHire Boston.

ABE/ESOL/ HiSet Advisor

Are you looking to get your GED/HiSet or Adult Diploma? Are you a non-native English speaker looking to improve your English speaking, reading, and/or writing skills? Then come set up a time to meet with the Education Advisor who will assess your skills and make recommendations about resources in the Greater Boston area.

Email List

At MassHire Boston Career Center, we communicate with our customers via email. We send out information about upcoming Employment opportunities, Training and Education opportunities and any other special events that may be happening here. **To be added to our list, please sign-up with the front desk.**

If you need help...	Please have...
Developing a resume	Your work experience written down or an old resume AND a USB drive
Updating your resume	Your resume on a USB drive OR in your email (you must know your email password)
Filling out an online application	Your resume on a USB drive OR in your email (you must know your email password)
Finding Labor Market Information	Your labor market worksheet

Let us know when you get a job! Each month we have a drawing for \$100.00 for our customers that share their new job with us!